

B.E.P.S. SCHOOL COUNCIL

MINUTES

Meeting held on 22 October 2013 at 7.00 pm

PRESENT: Paula Thomson, Himadri Potter, Cameron Miller, Jacinta Parsons, Rob Rodger, Kirsty Argyle, Cath Smith, Mel Fulton (first 10), Jill Howells, Janet Di Pilla, Rebecca Hannan, Linda Dimos

APOLOGIES: Michael Hole

<u>ITEM</u>	<u>DETAILS</u>	<u>MOTIONS</u>
1. Opening the Meeting	.Cameron opened the meeting	
2. Welcome & Introductions	Welcome to Janet. Janet introduced herself to the school council.	
3. Apologies:	Michael Hole	
4. Minutes of the Previous Meeting:	Minutes of the meeting held August 27, 2013 were distributed previously in the form of actions and resolutions from the previous meeting. -Amendment – Number 7 Essential Business ‘May need to be addressed explicitly in the fundraising policy’	Motion: “That the Minutes of the meeting held on 27 August, 2013 at 7.00pm be confirmed.” Moved: Rob Rodger Seconded: Jacinta Parsons Outcome: Motion Carried
5. Business Arising from Previous Minutes:	<ul style="list-style-type: none"> • OSCH - School council discussed the raising of fees for OSCH that was approved by the Finance committee. - Janet discussed the new EBA and that the rates of pay for casual OSCH staff have increased. School council will need to consider this when considering the fee increase for attendance in the program. - School council also discussed the projection of EBA rises over the coming years as a required consideration when reviewing OSCH attendance fees. - Janet discussed that at present, the finances for OSCH are a little unclear and she will be working with relevant staff to document incoming monies and expenditure using a spreadsheet, that will display a clear ‘bottom line’. - Fees to be discussed at next SC meeting <p>ACTION – Janet to liaise with relevant personnel to ensure OSCH monies can be brought to SC next meeting to inform attendance rate increases.</p> <ul style="list-style-type: none"> - \$1500 has been reallocated in the OSCH funding for the outsourcing of policy development for the program. Some policies will be reviewed and some will be new policies that are developed. This is to ensure there is compliance is met in the OSCH program. 	

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	<p>area. Three places were offered. Year 456 will be the area that we need to look at. Some creative thinking will be required around placement of students in years to come.</p> <ol style="list-style-type: none"> 7. Janet will be putting out a summary out about the parent forums. 8. Janet will put the numbers out next week regarding the number of students in each learning area. 9. A constitution for School Council to be developed. 	
<p>2. Financial Report:</p>	<p>-Commonwealth Bank update – Janet added to CBA signatory list for the school</p> <p>July, August and September Reports to be received at next School Council</p>	<p>Motion: “That the 10 September & 15 October Finance committee minutes be received” Moved: Cameron Miller Seconded: Jill Howells Outcome: Motion Carried</p> <p>Motion: “The statement of receipt and expenditure for the period ending July/August/September as circulated is accepted and the accounts be ratified or approved for payment and that the Investment Register for July, August, September be approved.” Moved: Cath Smith Seconded: Cameron Miller Outcome: Motion Carried</p>
<p>11. <u>Other Reports:</u></p> <ul style="list-style-type: none"> • President • Education • Environment & Sustainability • Community Building • Buildings and Grounds • OSHC • Junior School Council 	<p>October reports to be tabled at next School Council</p> <ul style="list-style-type: none"> • President – Cameron Miler – None • Education – Jill Howells <p>- Questions about the high expectations document were raised about whether we need a column so that parents can be a part of supporting the document and the purpose for the document. The High Expectations document is used in all LCs and by all teachers. It plays a part in setting the tone for the school. Having the parent column means that the document is all inclusive for the community. There was a discussion about the type of language that was used if there was to be a parent column. Currently the Education committee are working on the Fundraising policy.</p> <p>ACTION – Education committee to look at the first two columns of the document for the moment.</p> <ul style="list-style-type: none"> • Environment & Sustainability- Sarah Boyle <p>- 2 more modules required to be completed to achieve the 5 star accreditation.</p>	<p>Motion: “That SC ratifies all the committee reports presented.” Moved: Paula Thomson Seconded: Kirsty Argyle Outcome: Motion Carried</p>

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	<ul style="list-style-type: none"> - Recycled paper for photocopying to be considered. - Drive on sustainability next year. <ul style="list-style-type: none"> • Community Building – Michael Hole <p>Action – Janet to query code 8538 deficit.</p> <ul style="list-style-type: none"> • Buildings and Grounds- Zoe A.C and Andrew Tauber - Change of working bee date to November 16th - Discussion re loose parts and a range of other items to occur with Janet and B & G members. - Tree audit to be looked at. <p>ACTION – Janet to meet with B & G members</p> <ul style="list-style-type: none"> • OSHC – Ranita Swamy • Junior School Council – Jennaya Smith 																			
<p>12.General Business:</p>	<p>Cath raised the issue of Principal responsibility around Performance development and student engagement. Janet informed SC that currently, departmental and regional briefings occurring around these issues. Janet will keep SC informed.</p> <p>School is open for business on Monday November 4th. Recommendation made that parents let us know if they will be keeping students home.</p> <p>NAPLAN is available to be collected from the office.</p> <p>Pupil free days for next year are being negotiated at present.</p>																			
<p>13. Closure of Meeting Or extension of time</p> <p>Standing Orders: Maximum 2 x 15 minute extensions.</p>	<p>Meeting closed at: 9.29pm Next Meeting: 26 November @ 7.00pm</p>																			
<p>14. Next Meeting dates</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Education</td> <td style="width: 50%;">13 November 6.00pm</td> </tr> <tr> <td>Environment and Sustainability</td> <td>12 November 4.00pm</td> </tr> <tr> <td>Finance</td> <td>12 November 8.00am</td> </tr> <tr> <td>Community Building</td> <td>7 November 7.00pm</td> </tr> <tr> <td>Buildings and Grounds</td> <td>12 November 7.00pm</td> </tr> <tr> <td>OSHC</td> <td>11 November 6.00pm</td> </tr> <tr> <td>School Council</td> <td>26 November 7.00pm</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Education	13 November 6.00pm	Environment and Sustainability	12 November 4.00pm	Finance	12 November 8.00am	Community Building	7 November 7.00pm	Buildings and Grounds	12 November 7.00pm	OSHC	11 November 6.00pm	School Council	26 November 7.00pm					
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