

YARD SUPERVISION

BRUNSWICK EAST PRIMARY SCHOOL POLICY

Rationale:

Adequate supervision of students in the school yard is a requirement of the school's duty of care.

Aims:

To provide adequate and appropriate supervision of students in the school yard.

Implementation:

- Supervision of students is the responsibility of all staff.
- A roster system will be used to timetable staff members for yard supervision.
- Yard supervision will include before school, recess and lunch breaks, and after school.
- Parents will be informed regularly via the newsletter that staff members are not on yard duty until 8:45am each morning and not after 3:45pm each afternoon. Parents are asked not to send their children to school before 8:45am and to collect children by 3:45pm. The supervising teacher will direct students still in or about the schoolyard after that time to the school office and parents will be contacted by phone.
- Yard duty staff members will be provided with a waist-bag containing basic first aid supplies.
- In addition, staff will be responsible for supervision of the first aid room during recess and lunch times. There will be a Level 2 first aid trained staff member/s for additional support if required and if available on site.
- Yard duty staff members will keep a record of inappropriate individual student yard behaviour in a logbook.
- Casual Relief Teachers will be responsible for the yard duty of staff members they are replacing.
- Staff members who are aware that they cannot fulfil their yard duty obligations due to appointments or excursions etc are required to either make a swap with another staff member, or discuss the matter with the Assistant Principal.
- Staff members are required to wear hats during terms 1 and 4, in accordance with the SunSmart Policy.
- Staff on yard supervision, where appropriate, should approach unknown people in the yard, or notify staff in staffroom and/or office for assistance if they feel there is a threat to staff or students. The Red Alert card in the waist bag can be sent in with two children to elicit support. This Red Alert card can also be used for any dangerous situation that may require more staff outside e.g. children fighting.
- In the waist bag there will also be a First Aid passes. Children are not to enter the building for first aid without a pass. This enables minor complaints to be dealt with outside e.g. bandaids, tissues etc.
- Yard duty teachers will monitor the yard for any hazards, notifying office for any assistance where required.

Evaluation:

To be reviewed as part of the school's three year review process.

This policy was last ratified by School Council on 27th October 2008