

FUND RAISING

BRUNSWICK EAST PRIMARY SCHOOL POLICY

Rationale:

It is the legal responsibility of Government to provide 'free instruction' and to ensure that the distribution of resources between government schools is just. However, there is a shortfall between State Government funding and the money we need to provide the quality of education to which we are committed. Therefore, we must also obtain funds from sources other than the State Government. Fundraising contributes to the school's ability to provide a diverse range of quality educational programs and to maintain appropriate facilities at the school. Fundraising events also contribute to building and sustaining a sense of community both within the school and the wider local community. Fundraising and the spending of locally raised funds will be undertaken within an ethical framework that is consistent with the broader objectives of the School. This policy has been developed to set out principles and guidelines for both the School and potential sponsors.

Aims:

To raise a specific amount of funds each year (determined annually in consultation with School Council) to contribute to meeting the educational goals and to the general functioning of the school. As far as possible all fundraising events and activities will be organised to promote cohesion and a stronger sense of community within the school and with the local community.

Implementation:

- In accordance with Regulation 8.19 of the Education Regulations 1988, School Council may raise funds for school purposes by conducting local efforts or amusements.
- All fund raising events must have appropriate internal control mechanisms, and must have a specific purpose so that contributors understand the purpose of the activity.
- School Council will have a Fund Raising and Grants Application sub-committee with a core responsibility of supporting fund raising activities such as the fete, and a Finance sub-committee which will have responsibilities including providing advice and recommendations to school council in relation to voluntary contributions, sponsorships and donations.
- School Council will seek voluntary contributions from parents in accordance with departmental requirements and expectations.
- School Council has the potential to hire school facilities to outside bodies when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use. Such agreements may have insurance implications.
- Any fund-raising directly related to the leasing of promotional space on fences, buildings or land is subject to approval from the Manager, Property Unit prior to entering into any agreements.
- Sponsorship agreements and fund raising activities will only be organised with organisations whose public image, products or services are consistent with the ethos and values of education at the School as outlined in its policies and procedures.
- Any fund raising involving raffles or bingo must be undertaken with the permission and under the instructions of the Raffles & Bingo Permits Board.
- All fundraising activities will be identified as such, and will only involve voluntary participation.

- All profits (and losses) associated with fundraising activities will be reported to the wider community.
- All transactions related to fundraising activities will be reported to School Council.

Evaluation:

- This policy will be reviewed regularly as part of the school's three-year review cycle.

This policy was ratified by School Council on the 25th June 2007